



# CITY OF ATLANTA

## Job Announcement

### FLEET MAINTENANCE SERVICE WORKER (D)\*

**STARTING SALARY: \$25,943**

**Salary Grade: 9**

**Applications Accepted From: February 6, 2006 until vacancies are filled.**

#### **Minimum Job Requirements\*\***

Applicant must possess a High school diploma or GED and have six months vehicle and tire maintenance experience and a Georgia Driver's License at the time of application. Training and experience will not be substituted for the high school and GED requirement. **A valid Georgia Commercial Driver's License must be obtained within six (6) months of appointment.**

**\*THIS IS A TEMPORARY POSITION.**

#### **Duties of the Job:**

This employee performs scheduled tire and minor maintenance on city vehicles including inspecting tires and rims for damage, replacing and repairing tires; picks up and delivers tires, parts and personnel; responds to service calls for emergency road side repairs for city owned vehicles, operates and maintains shop vehicles; monitors inventory of tires, tubes, and rims on hand; replenishes supplies as necessary; maintains log books of tire usage; maintains inventory list of supplies, performs oil changes, lubricates chassis, performs preventive maintenance and tune-ups, assists automotive technicians as needed; performs other related duties as required.

#### **To Apply For This Job**

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2120, Atlanta, GA. 30303

Phone: (404) 330-6369 [www.atlantaga.gov](http://www.atlantaga.gov) FAX: (404) 658-6157

#### **Affirmative Action/Equal Opportunity Employer**

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation, Gender Identity or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

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APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, HIGHLY QUALIFIED.

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**THE EXAMINATION FOR THIS JOB WILL CONSIST OF AN EVALUATION OF TRAINING AND EXPERIENCE.**

\*There is a salary differential for shift work. \*\*Verification required at time of application.